



The City of Hesperia Invites Your Interest for the Position of Associate Planner

Monthly salary range of \$6066—\$7394

All interested applicants must submit a cover letter, resume, and required completed City application no later than **Friday, March 2, 2018 at 4:30 p.m.**

The ASSOCIATE PLANNER is a Non-Represented position and performs professional land use and urban planning work including current and/or advanced planning projects within the City and in the implementation of the City's general plan as well as related policies and regulations. Responsibilities include the preparation of specific reports and plans with the opportunity for independent judgment in planning work details and making technical determinations.

The incumbent plans, organizes and conducts research studies; develops recommendations regarding land use, zoning, urban design, population trends, transportation, housing and environmental needs. Analyzes and interprets social, economic, population and land use data and trends; prepares written and graphic reports on various planning matters and elements of the General Plan. Compiles information and makes recommendations on special studies; researches and drafts ordinances for review. Represents the Department and explains planning objectives and policies to various organizations, agencies, and public groups as necessary. Reviews and processes plans and applications for subdivision, housing and commercial developments, rezoning, conditional use permit, variances, site plan and design review, user permits, and business licenses; determines conformity with laws, policies, regulations and procedures; recommends approval or identifies problems and alternatives; advises property owners and petitioners on the effect and implications of zoning and development actions. Provides professional advice and information in the analysis, coordination and implementation of development requirements and regulations to the Planning Commission and other committees; responds to complaints and requests for information and assists developers, property owners and the general public regarding laws, policies, regulations, standards and procedures, submission of plans, processing of applications and implementation requirements. Prepares staff reports and makes presentations involving digital imaging systems during public hearings before the Development Review Committee, Planning Commission, City Council, other appointed officials; and performs other duties as required and necessary for the performance of this job. The incumbent will be required to participate with the City's adjusted workweek schedule.

Requires two (2) years experience involving professional public planning and zoning work; a Bachelor's degree from an accredited college or university with major coursework in planning or a related field. A Master's degree in urban planning or its equivalent and/or AICP Certification is desirable.