



## IES-APA Monthly Meeting Agenda February 2, 2017, at 12:00 Noon

**BOD Members:** **John Hildebrand**, Christopher Gray, Christina Bustamante, **Paul Clark**, **Aaron Pfannenstiel**, Jim Sullivan, **Melissa Johnson**, Lorena Mejia, Leila Namvar, **Miguel Vazquez**, **Julie Rynerson-Rock**, Melissa Garrety, **Angel Anguiano**, Aaron Garcia, **Jeanie Aguilo**, Elly Antuna, **Andrea Howard**, **Pilar Lopez**

**BOLD** = Attended Meeting

1. Call to Order & Roll Call – John

Meeting started at 12:05

2. Approve January Minutes (“Board Report”) – John

Board Report approved

3. Potential New Board Members:
  - a. Andrea Howard – Vice Chair of Programs
  - b. Pilar Lopez – Young Planners Group

New Board member introductions with separate email to Board resulted in appointments of two new Board members in their listed positions.

4. Chapter Board Meeting Recap – John
  - a. Chapter Membership Dues
  - b. Chapter Award Categories
  - c. Conference Revenues Disbursement (2016 Pasadena)

John discussed Chapter Board meeting items and provided an update to the Chapter’s 2017 direction.

5. Awards Program – 2017 Applications – Chris
  - a. Establish Awards Program Subcommittee

John provided update to awards program status, conveyed it will be held in May at the Riverside Convention Center. The awards applications and policy document would be online within a week.

6. Programs – Melissa & Andrea
  - a. March Workshop (Future of Cities) – Andrea
  - b. April Workshop (Planners4Health) – Miguel



Andrea and Melissa discussed the status of the Future Cities program, to be held on March 15 at UCR. Registration and outreach to begin soon. Miguel requested to move the Planners4Health April workshop to July and replace with a CPR Professional Skills workshop.

**7. IES-APA Swag Items (Mugs, Notepads, etc.) – Melissa**

Melissa will reach out to Lorena to determine what kind of IES-APA swag items we want for the year to provide as raffle items and give to speakers.

**8. Administration – Jim & John**

- a. Helene Rubin – Accounting Services Update
- b. Board Member Task – Assist with Quarterly Financial Reports

Helene had requested a fee increase, which the Board approved. Helene further asked for assistance with preparing PayPal reports for her monthly financials reporting.

**9. Coachella Valley Programs Update – Jim**

No new information

**10. Legislative / Policy Update – Paul**

No major legislative actions, but plenty coming soon.

**11. CPF Liaison / Scholarships – Aaron**

Aaron provided a CPF update and will assist with the scholarship process associated with the upcoming awards program.

**12. California Planning Roundtable – Miguel**

Miguel provided a CPR update

**13. Website / Newsletter Update – Jeanie**

Jeanie provided the Board with a proposed newsletter schedule and conveyed that she would be making some long-overdue website updates.

**14. Roundtable – All**

Meeting concluded at 1:00